

Frequently Asked Questions

My son/daughter does not attend one of the Cardinal Newman Feeder Schools and would like to come to Cardinal Newman, what do I need to do?

The following students must call the CN main office for an appointment to meet the Principal prior to registering at CN:

- All elementary students from a public school
- All secondary students from separate and public school
- All HWCDSB elementary students who are not from the Cardinal Newman's Feeder Schools

Does my child need to take Religion each year?

All students attending Cardinal Newman are required to take a religious education course each year regardless of your religious background.

How Do I Plan and Select My Courses?

Visit our website: <http://cn.hwcdsb.ca> or www.pathtosuccess.ca . You will find all the courses that are being offered for the upcoming year.

<http://cn.hwcdsb.ca> - Click on "Registration Information" for instructions.

www.pathtosuccess.ca – Click on "Course Selections" for steps.

What if I don't have a computer or my home computer is a Mac?

1. If you are already a student of CN, feel free to use one of the school's computers. If you are not a CN student, then simply call the Guidance department for assistance.
2. Unfortunately, the online registration process does not work with Mac computers. If you can not use a PC, then call the Guidance department for assistance.

Where can I get help with my Trillium Course Registration?

If you are experiencing difficulties with Trillium registration you need to:

1. Make sure you are following the instructions provided on the instruction sheet (**SELECTING 2012-2013 COURSES**) that is posted on the CN webpage.
2. Make sure that you have made no typing errors (eg. Lower Case/Upper case, Mike versus using Michael)
3. See a Guidance Counsellor if you need further assistance.

Why do I need to provide my personal email address?

1. Email addresses are extremely important. Every time you submit your course selections, the computer sends you verification of the information submitted.
2. I submitted information but didn't get an email. What can I do? Check to see if you provided Trillium with the correct email address. Check your "Junk Folder" on the computer you used. Perhaps your settings are not allowing the email to be received.

Once I have selected a course is it possible to delete it and choose another one?

Yes. As long as Trillium is open you can make changes; however once Trillium is closed you will have to see a counsellor to make the change. The times when Trillium is either open or closed can be found in the document "Selecting 2012-2013 Courses". To make a change go to the Trillium screen that is used for course selection. Highlight the course you want to delete and click the "REMOVE" button. You can then proceed to add the new course.

Do I need to select "Alternate Courses"?

Yes. If classes are filled and/or a course cannot be scheduled, selecting an alternate course will make sure that you have a full schedule.

Who can help me with my course selections?

A Guidance Counsellor, classroom teacher, Student Success Teacher, and Special Education Resource Teachers can help provide useful information and suggestions that will help you in selecting courses.

How many courses do I have to take in each grade?

Students in grades 9-11 need to take 8 courses (4 per semester). If students have earned 24 credits prior to Grade 12, then they can select 6 courses in the fourth year.

Registration Procedures (Paperwork and Fees)

1. What if I missed handing in any of the following on Registration Day?

You need to hand in the Course Verification Sheet, Registration Form and the activity fee of \$40 to the school's Guidance office as soon as possible.

2. I lost my Registration Form?

A blank form can be picked up in the Guidance Office. Fill out all the information on the form and return it to Guidance as soon as possible.

Is my son/daughter on track for graduation?

The graduation requirements are posted on the "Path To Success" web page and posted in Guidance. Students should compare their achievements as outlined on their Credit Counselling Summary against the posted requirements. The summaries can also be accessed online when they are filling out their "Trillium Course Requests".